



3657 Michigan Ave • Colorado Springs CO • 80910 • 719.301.5411

MARY'S HOME CHILD WATCH VOLUNTEER POSITION DESCRIPTION

Title: Child Watch Volunteer Position Description
Accountable To: Office Coordinator
Status: Volunteer position without opportunity for employment

Organizational Background

Dream Centers is a faith-based non-profit organization founded in 2011 to provide health and hope to people of Colorado Springs who are working to rebuild their dreams. The two entities of Dream Centers are the Women's Clinic and Mary's Home. Mary's Home is a long-term, educationally-focused, in-depth program for single mother families working to exit homelessness permanently.

Position Purpose & Overview

At Mary's Home, we offer intentional support and resources to our resident families in order to help meet any area of need they may be experiencing. The residents are occasionally invited and encouraged to attend events that are outside typical business hours, resulting in the need for child watch support during some evenings and weekend hours. These events may include going to a workshop for personal or vocational development, attending a Mary's Home Alumni Brunch on a Saturday, or even having an evening out with other Mary's Home mothers to steward community. These are rare opportunities for our resident mothers to practice self-care and be more involved in healthy community. Mary's Home is building a Child Watch Team so the residents have the freedom to engage in these meaningful events. The Child Watch Volunteers are responsible to provide dependable, safe, secure, and nurturing care to the resident and alumni children. This is a wonderful opportunity for those who love engaging with children to directly care for and lovingly interact with the children.

Responsibilities

- Supervise and monitor the safety of children in your care
- Aim to create a safe, nurturing space for all children
- Hold or sit with and lovingly interact with children through games, stories, play, and prayer
- Avoid any form of discipline, but remind children of boundaries and re-direct behaviors
- Organize and distribute snacks for children when needed
- Assist the Child Watch Coordinator in making sure there is a signed Child Watch Agreement form for every child in the room prior to the mother leaving the child in the care of the volunteers
- Change the diapers of infants and toddlers
- Ensure that there are always two or more volunteers in the same room as child/children for safety and accountability purposes; for every two children, there should be one volunteer
- Never administer medication or any first aid care beyond a band aid to a child
- Take children outside to the back of the FLC but never to the front of the FLC for safety reasons
- If a child is having continual behavior problems, contact the mom to pick her child up
- If anything occurs that is life-threatening, call 911 immediately
- Straighten the Nursery Room and clean any toys before leaving your shift
- Use Google Voice phone number to communicate with the Child Watch Coordinator, residents, and if time sensitive the Associate Program Director
- Communicate needs to the Child Watch Coordinator or the Associate Program Director via email or phone, if time sensitive

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Requirements and Qualifications

- Follower/disciple of Jesus Christ and committed to personal spiritual growth, in agreement with the Nicene Creed
- Have a sense of comfortability working with children
- Have experience in caring for children between the ages of 0 to 4 with the ability to adapt and interact with a variety of personalities
- Completion of CPR training for infants and children or willingness to be certified
- Willingness to take Mary's Home's volunteer training
- Ability to arrive on time and be dependable for the resident families and Child Watch Team
- Be a welcoming/professional presence to program families, volunteers, and staff

Time Commitment

3-5 hours a month as needed

Physical Requirements:

Working Environment	Seldom	Occasional	Frequent
Cold (50° F or less)	X		
Heat (90° F or more)	X		
Gases/Fumes/Dust	X		
Heights	X		
Noise			X
Climbing (Stairs/Ladders)		X	
Driving		X	
Standing		X	
Sitting			X
Walking		X	
Bending			X
Work with Others			X
Working Alone		X	
Crawling or Kneeling			X
Repetitive Movements		X	
Office Machines			
Telephone	X		
Fax	X		
Calculator	X		
Computer/Mouse/Printer	X		
Copier	X		
Dictaphone	X		
Scanner		X	
Moving Heavy Items			
Lifting/Lowering	X		



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Pushing	X		
Reaching Over Shoulder	X		
Reaching Forward			X
Carrying			X
Other Requirements			
Visual Acuity: Near			X
Visual Acuity: Far			X
Color Discrimination			X
Hearing			X
Speech			X
Manual Dexterity			X