

# WOMEN'S CLINIC

4360 Montebello Dr • Suite 900 • Colorado Springs CO • 80918 • 719.388.1594

## Volunteer Position Description

### Mission Statement & Belief

Dream Centers Colorado Springs exists to provide health and hope for people in the Pikes Peak Region who are working to rebuild their dreams. We believe lives are transformed when we serve the whole person, which means meeting basic needs, providing people with effective health care, offering opportunities to learn and access life skills training, and providing a safe haven that supports our clients designing their lives anew. Our values, both core and aspirational, guide our work every day.

**Position Title:** Sonographer Volunteer

**Reports To:** Clinic Director

**Status:** Volunteer position with possible transition to part time hourly contract work

***Why serve with us?** You will help a woman who many times prioritizes other family needs above her own health care due to finances. Patients are surprised and grateful when they learn they will not be charged for services at the Clinic. You will be part of a caring community who enjoy each other and what they do in the only free clinic in the Pikes Peak Region dedicated to women's health.*

### Position Overview

Provide high quality OB/GYN ultrasound exams. Prefer one to two years of directly relevant experience in OB/GYN sonography; able to apply independent judgment to ensure that appropriate anatomical and pathological images are appropriately captured. Provide a preliminary summary of findings to the patient's provider for diagnosis.

### Qualifications

Must have an Associates Degree, a graduate of an Accredited Ultrasound Program, certified by the ARDMS in OB/GYN Sonography or a licensed RN, NP, MD or DO with 75 or more performed OB/GYN scans.

### Personal Character

Caring and compassionate, flexible, reliable, committed, and excellent communication skills. Follower of Jesus, comfortable with our holistic approach to health including physical, emotional, mental, and spiritual care.

### Duties & Responsibilities

- Obtain patient medical history, verify patient identification and indication for exam.
- Prepare proper equipment and supplies needed for the exam, prep patient, explain ultrasound exam and respond to patient questions and concerns prior to start of procedure.
- Complete limited OB/GYN ultrasound exams that will include both abdominal and vaginal scans of the lower pelvic region, uterus, and ovaries.
- Perform first trimester size and dates pregnancy confirmation scans, or second trimester size and dates scans only with approval from their provider.
- Provide the patient with proper post exam or follow up information.
- Provide the patient's provider with a preliminary summary of findings documented in an ultrasound report. Enter information into patient EMR on Athena.

- Maintain, clean, and proper storage of the ultrasound equipment, exam table, and surrounding areas within the examination room. Restock supplies needed to perform an ultrasound exam.
- Communicate any questions or concerns to Clinic Director.

**Knowledge**

Working knowledge of pelvic anatomy and anatomical positions in ultrasound. Able to perform both abdominal and vaginal scans required for both pelvic (non-OB), and first/second trimester obstetric scans.

**Specific Skills**

Demonstrate solid computer skills, exporting digital images, etc. Good hand/eye coordination while operating the ultrasound machine and observing the screen to visualize both normal and pathological anomalies.

**Abilities**

Ability to work independently and operate a GE Voluson S8 or similar. Able to stand for long periods of time, bend, twist, or apply pressure to obtain proper images. Ability to recall proper protocol and steps needed to obtain images necessary for both GYN and OB scans within a 30 minutes time span. Maintain patient privacy and confidentiality in accordance with privacy laws (HIPAA), and facility policies and procedures.

**Time Commitment**

One day a week preferred. Clinic hours of operation are Mon, Wed, Thurs 9am-4pm; Tues 12pm-7pm. Schedule is negotiable within the time parameters listed.